

---

## Skills Day: Keyboard & Sight-Reading (VMTA)

---

**DATE AND PLACE**

Saturday, March 6, 2010, 10:00 am to 4:00 pm  
George Mason University, Performing Arts Building

**POSTMARK DEADLINE**

January 20, 2010

**FEE**

\$12.00 per exam

**CHAIRMAN**

Ronda Sprague

**APPLICATION REQUIREMENTS**

Use the online application form. Include a stamped, self-addressed #10 envelope. Mail along with your check (one check per studio, payable to NVMTA) to: Ronda Sprague

**TEACHER GUIDELINES**

Participating teachers *must* contribute time judging, monitoring, etc. Each teacher will receive an assignment after the application deadline. The minimum required time commitment is 1 hour *plus* 1 additional hour for every four students entered. These assignments are based on the number of students enrolled, regardless of subsequent student withdrawals.

Any teacher who fails to appear on the day of the event to carry out the assigned duties and who has not provided a substitute approved by the chairman will pay NVMTA a fine of \$100 per three-hour session or fraction thereof, to be used as reimbursement for substitutes. A teacher who fails to pay the fine may not enter students in that event in the following year.

All parent or student questions about an event should be handled by the teacher. Teachers should never give parents or students the phone numbers or e-mail addresses of chairmen. Chairmen have no obligation to respond to parent or student inquiries.

Due to the number of exams being given and the difficulty of scheduling adjacent exams for those students testing on two or more skills, please ask your students to save the whole day and understand that time requests cannot be honored. The final decision on scheduling and related aspects of each event rests with the chairman.