

# Agreement Between NVMTA & The Woman's Club of Arlington

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PLEASE NOTE: The Woman's Club of Arlington's clubhouse is not handicapped accessible.

The Woman's Club of Arlington (WCA), will permit the use of its clubhouse by the Northern Virginia Music Teachers Association (NVMTA) under the following terms:

1. The control and use of the grand piano located on the stage of the clubhouse shall be controlled by the President of NVMTA or a designated agent.

a. The grand piano is to remain on the stage and may be used by WCA at its regular club functions only. No food or beverage is ever to be near this piano. The climate control is to be in place at all times.

b. Anyone other than members of NVMTA must contact the NVMTA President for permission to use the grand piano, paying any fee directly to NVMTA. The Reservations Chairman of WCA must be notified of such approval.

c. The floor grand piano will be available for use by WCA and its renters at all times as long as the instrument does not show signs of deterioration or mistreatment. No food or beverage is ever to be near this piano. The climate control is to be in place at all times. No one other than an NVMTA representative should move the piano.

d. NVMTA will maintain both the grand piano on the stage and the grand piano on the main floor.

e. The grand piano on the stage will be kept covered when not in use and nothing will be placed on it at any time; and the climate control is to be in place at all times.

2. WCA will provide NVMTA with the use of the upper hall of the clubhouse, the stage, chairs, tables and parking lot for regular meetings and recitals, according to a schedule submitted by NVMTA by August 1 and approved by WCA by August 15.

a. WCA may be rented to the NVMTA for meetings or recitals on Sunday afternoon or evening; the only exception will be the month of March.

b. NVMTA may serve coffee and rolls, with the use of WCA's coffee pot, at regular meetings.

c. No other food is allowed upstairs. If any other food is to be served, arrangements must be made for the use of the downstairs area. No tablecloths or serving pieces belonging to WCA may be used.

d. NVMTA will be responsible for complying with the House Rules.

3. Payments by NVMTA to WCA will be made according to the following schedule to cover maintenance, clean-up and utilities.

a. Upstairs:

\$130 per meeting, recital, or other type of engagement, up to 4 hours each.

\$50 for each additional hour beyond 4 hours.

\$50 per hour for rehearsals.

*All hours scheduled must be paid for.*

b. Downstairs: Combined with use upstairs: \$155 for 4 hours.

\$50 for each additional hour beyond 4 hours.

\$50 per hour for rehearsals.

4. Payments by individual music teachers will be made according to the following schedule to cover maintenance, clean-up and utilities.

a. Upstairs:

\$120 per meeting, recital, or other type of engagement, up to 4 hours each.

\$50 for each additional hour beyond 4 hours.

\$50 per hour for rehearsals.

*All hours scheduled must be paid for.*

b. Downstairs: Combined with use upstairs: \$145 for 4 hours.

\$50 for each additional hour beyond 4 hours.

\$50 per hour for rehearsals.

\$10 is being paid to the Reservation Chairman of the NVMTA for administrative duties. Make this check payable to NVMTA for the rental costs described on this page.

Checks to the WCA must reflect the amounts stated above. All checks are to be made payable to WCA (with the exception of the \$10 administrative fee) and are sent to the NVMTA Reservation Chairman.

5. Cancellations: Any dates contracted to on the yearly schedule or by individual members may be cancelled by the NVMTA, its individual members, or WCA up to 8 weeks in advance with no penalty. If NVMTA or its individual members cancel within 8 weeks of the date scheduled, full payment must be made for the hours scheduled.

6. NVMTA will carry appropriate insurance to cover both pianos. The cost of any undue damage to WCA's Clubhouse caused by NVMTA will be borne by NVMTA.

7. WCA reserves the right not to contract with, or to terminate contracts with, individual NVMTA members who do not abide by the rules set forth in this agreement.

8. Termination of this agreement by either of the parties shall be by written notice, at least 60 days in advance, to the authorized agent of the opposite party.

9. The terms of this agreement shall remain in force for the period September 1, 2009 through August 31, 2010.